## **ONLINE ACCOUNT OPENING PROCESS**

click on sign in

Enter Mobile no for sign up:

### Click on continue:



### Enter OTP



### Enter email id :

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#### Enter OTP and click on continue

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Enter Pan Number and Date of Birth: dd:mm:yyyy

Select Yes if your documents with Digi Locker

### Then Click on Continue

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| Discourse of Disk and Data of Disk  |
| Please provide PAIN and Date of Birth   |
| Enter PAN Number  |
| Enter your Date of Birth  |
| 07/02/1982  |
| Do you want to get documents from DigiLocker ?  |
| Please select "YES" only if your NAME on AADHAAR EXACTLY SAME<br>as NAME on PAN CARD. |
| Continue  |
| Note: Name in Account shall be taken as per PAN registered with the                   |
|   |

#### Click right tick in terms and condition box

### Then click on authenticate aadhaar



#### Enter aadhaar number and fill the captcha

| Accounts   DigiLocker   Free, Secure, Flexible and easy-to-use application | - Google Chrome   | _   | - 0 X               |
|--|---|---|---------------------|
| accounts.digitallocker.gov.in/oauth_partner/register/%252Foa               | uth2%252F1%252Fconsent%253Flogo%253D%2526response_type%253D   | :ode%2526client_id%253D62734A35%2526state | %253Ddigilo         |
|  | MeriPehchaan<br>Alitek Kinde de tiener<br>DigiLocker  |   |                     |
|  | Digiotech Solutions Private Limited<br>You are about to link your DigiLocker account with<br>Digiotech Solutions Private Limited application of<br>Digiotech Solutions Pvt. Ltd You will be signed up for<br>DigiLocker account if it does not exist. |   |                     |
|  | Enter Aadhaar Number* Please enter the following text in the box below: COTAGO Unable to read the above image? Try another! Next  |   |                     |
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### Enter OTP and Click on Continue

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| accounts.digitallocker.gov.in/oauth_partner/send_otp                       | MeriPehchaan<br>Status Liest Status at Liest<br>DigiLocker  |              |            |                     |   |
|  | Digiotech Solutions Private Limited<br>UIDAI has sent a temporary OTP to your mobile<br>ending in ******6552(valid for 10 mins).<br>Wait few minutes for the OTP,<br>do not refresh or close! |              |            |                     |   |
|  | Continue<br>Return to Digiotech Solutions Private Limited   |              |            |                     |   |
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## Enter 6 digit digi locker PIN and then Click on Continue

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|   |   |                          |
|   | You are already registered with DigiLocker.   |                          |
|   | Please enter your 6 digit DigiLocker Security PIN 6 digit security PIN* must be a number Forgot security PIN? |                          |
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#### **Click On Allow**



| 🤓 Digio   Secure, Legal, Digital signing - Google Chrome |  |                             |                         | - 0 X              |
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| app.digio.in/#/gateway/ekyc?code=4ea8ed1acaa0eee0ct      | 96b638920ce7926bfaded5&state=digilocker&hma            | c=a290d10289ede1555e76a7415 | c7a160da336a3fbc91a259c | lb8fc4d3bfc1a272 Q |
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|  | Fetching documents.                                    |                             |                         |                    |
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# Fill/update the personal Details

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| VlyAdmin                 |                                  |                 |                 |                    |                       |                    |     |     |   |
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|                          |                                  |                 | Personal Detai  | is                 |                       |                    |     |     |   |
| Applicant                |                                  |                 |                 |                    |                       |                    |     |     |   |
| Salutation               | First                            | Name*           | Middl           | e Name             | Last Na               | me*                |     |     |   |
| Select any Option        | ~                                |                 |                 |                    |                       |                    |     |     |   |
| Applicant's Father/Sp    | pouse                            |                 |                 |                    |                       |                    |     |     |   |
| Salutation               | First                            | Name*           | Middl           | e Name             | Last Na               | me*                |     |     |   |
| Select any Option        | • fi                             | st name         | mi              | middle name        |                       | name               |     |     |   |
| Applicant's Mother       |                                  |                 |                 |                    |                       |                    |     |     |   |
| Salutation               | First                            | Name*           | Middl           | e Name             | Last Na               | me*                |     |     |   |
| Salacation               |                                  |                 |                 |                    |                       |                    |     |     |   |

### Enter full aadhar number

### Click On Next

|                     | ~                | -                                 |             |                           |                       |                    |   |  |  |
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| Personal<br>Details | FATCA<br>Details | Bank<br>Details                   | Segr<br>Inf | nent Document<br>o Upload | Proceed<br>to Payment | Proceed<br>to Sign |   |  |  |
|                     |                  | Proof of                          | Identity a  | & Current Address         |                       |                    |   |  |  |
| Proof of identity   |                  |                                   |             |                           |                       |                    |   |  |  |
| PAN*                | Docu             | ment of ID Proof*<br>ID (Aadhaar) | ~           | Document Number*          |                       |                    |   |  |  |
| Address Details     |                  |                                   |             |                           |                       |                    |   |  |  |
| Address 1*          | Addr             | ess 2                             |             | Address 3<br>Address 3    | City/To               | wn/Village*        |   |  |  |
| District*           | State            | *                                 |             | Pin Code*                 | Annual                | Income*            |   |  |  |
|                     |                  |                                   |             |                           |                       |                    | ~ |  |  |
| Country*            | Docu             | ment of Address Pr                | oof*        | Document Number*          | Resider               | ntial Status:*     |   |  |  |
| India               | U                | ID (Aadhaar)                      | ~           | ****                      | Resi                  | dent               | ~ |  |  |

### Add Nominee Details

| → C 🕯 e   | kyc.shreekanha.com:90/Add-n/ | ominee                |                 |                 |                    |                       |                         | Q | er | x [ | <u>л</u> . 🦗 |
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|           |                              |                       |                 |                 |                    |                       |                         |   |    |     |              |
|           |                              |                       |                 | Add Nominee     |                    |                       |                         |   |    |     |              |
|           | Do you want to Add no        | minee Details?*       |                 |                 |                    |                       |                         |   |    |     |              |
|           | • Yes O No                   |                       |                 |                 |                    |                       |                         |   |    |     |              |
|           | Nominee Name                 |                       |                 |                 |                    |                       |                         |   |    |     |              |
|           | Salutation First Name*       |                       |                 | Midd            | le Name            | Last M                | vame*                   |   |    |     |              |
|           | Select any Option            | <ul> <li>✔</li> </ul> | : name          | Mi              | ddle name          | las                   | t name                  |   |    |     |              |
|           | Nominne Address              |                       |                 |                 |                    |                       |                         |   |    |     |              |
|           | Address*                     |                       |                 |                 |                    | City*                 |                         |   |    |     |              |
|           | Address                      |                       |                 |                 |                    | city                  |                         |   |    |     |              |
|           |                              |                       |                 |                 |                    |                       |                         |   |    |     |              |
|           | State*                       | Countr                | у*              | Pin*            |                    | Mobile                | e No.*                  |   |    |     |              |
|           | state                        | Cou                   | ntry            | pin             | 6110               | mo                    | bile                    |   |    |     |              |
|           | Pan*                         | UID*                  |                 | Emai            | i ID*              | Relati                | onship with Applicant:* |   |    |     |              |
|           |                              | 100                   | le.             | er              | nail               | rel                   | ation                   |   |    |     |              |

### Enter bank Details

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|                                     | Bank Details                            |   |  |
| IFSC Code*                          | Bank Name*                              | Branch Name*                                  |  |
| IFSC Code                           | Bank Name                               | Branch Name                                   |  |
| Branch Address*                     | Branch City*                            | Branch State*                                 |  |
| Branch Address                      | Branch City                             | Branch Country                                |  |
| Account Type*                       | Account Holder Name*                    | Account Number*                               |  |
| Select any Option 🗸                 | Account HolderName                      | Account Number                                |  |
|                                     |   |   |  |
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## Select Segment

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|                |   |                               | Segment Info                    |                                       |                   |
|                | Cash  | F&O                           |                                 |                                       |                   |
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Upload Document :

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|               | Correspondence Addre                                | ess proof              |                        |                      | Choose t              | ile No file chosen    |                         |   |  |  |

Sign on blank paper and upload against Applicant Signature & upload 10 second video : ipv video speak 6 digit code in video



### Select option for payment

## Click on payment option

| i Shreekanha                            | × 🕑 WhatsApp                 |                     | ×   +           |                 |                    |                       |                    |     | ~       |        | ٥                | ×      |
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| 🝌 phpMyAdmin                            |                              |                     |                 |                 |                    |                       |                    |     |         |        |                  |        |
|   | Jime Louis Stock             | - Grobing Pot. Ltd. |                 |                 |                    |                       |                    |     |         |        |                  | Î      |
|   | Personal<br>Details          | FATCA<br>Details    | Bank<br>Details | Segment<br>Info | Document<br>Upload | Proceed<br>to Payment | Proceed<br>to Sign |     |         |        |                  |        |
|   |                              |                     |                 | Payment         |                    |                       |                    |     |         |        |                  |        |
|   |                              |                     |                 | Total Amo       | unt: 200           |                       |                    |     |         |        |                  |        |
|   | Pay Acount Opening Fee       |                     |                 |                 |                    | Pay via               |                    |     |         |        |                  |        |
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After making payment a response ID is generated. Click on OK.

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# Click on proceed to esign

| phpMyAdmin |   |  |   |   |  |                       |                    |  |  |
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|            | Personal<br>Details   | FATCA<br>Details                           | Bank<br>Details                           | Segment<br>Info                                   | Document<br>Upload                     | Proceed<br>to Payment | Proceed<br>to Sign |  |  |
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Authenticate using your mobile number and then enter your aadhar number and key in the OTP. Once successful, your account is opened. A copy of the form shall be sent to your mail ID.



# HOW TO OPEN A TRADING ACCOUNT OFFLINE

- 1. Fill in the application form. You will need to fill out an Application form available in the download sections of our website for opening a new trading account. Along with this, youwill need to submit a list of documents such as Identity Proof, Address Proof, PAN card, Bank details, segment details, your personal details, nomination details etc.
- 2. The trading member will conduct an in-person verification of you and your KYC documents and then generate a UCC for your account.
- 3. Once your documents are verified, and the final formalities are completed, your new trading account will be opened.